Agenda
First UU Wausau
Board of Trustees Meeting
August 19, 2025

To Attend: Ashenbrenner, Clark-Zavadoski, Greenwood, Hall, Leigh (Presiding), Mason (ex officio), Scharpf, Stezenski-Williams

Call to Order: 6:30 pm

Agenda Consent and Repair

Consent Agenda:

July Minutes

Financial Report

Minister's Report

New Business (For Possible Action):

Property Borrowing Policy

Disruptive Persons

Old Business (For Possible Action)**:**

Capital Improvements to include Repair of Windows and Parking Lot

Board Retreat

Communications Policy

Reimbursement Policy

Stewardship Campaign

Personnel Committee

CTT

Board Development

Organizational Chart Graphics

Adjournment: 8:00 pm

End of August Agenda

Minutes
First UU Wausau
Board of Trustees Meeting
August 19, 2025

In Attendance: Dawn Ashenbrenner, Jean Greenwood, Kara Hall, Mark Kordus, Jeff Leigh (Presiding), Brian Mason (ex officio), Kate Passineau, Karen Scharpf, Brian Stezenski-Williams

Absent: Ingrid Clark-Zavadoski

Call to Order: 6:35 pm

Introductions of new Board Members (Kordus and Passineau)

Agenda Consent and Repair Ashenbrenner motioned to approve, Stezenski-Williams seconded. Discussion to add Financial Policy to Old Business. Approved unanimously with that change.

Consent Agenda

Ashenbrenner motioned to approve, Stezenski-Williams seconded.
July Minutes: No changes

Financial Report: Discussion regarding types of givers, when and how they give, and how that impacts the financial report throughout the year.

Minister's Report:

- Property Committee Status: We currently do not have a functioning PC. The Board reiterated its amendment to its Policies made in July 2024 that states, "A Property Committee may be established to support the Minister's facility-related responsibilities as outlined in the Board policies and procedures. Among the Property Committee's responsibilities would be to advise the Minister and take action when authorized by the Minister on the following topics…" Refer to Board of Trustees Meeting Minutes July 16, 2024, or the Policies of the Board.
- Wharton Asphalt: Ruder Ware's assessment is that they left about $1500 worth of work left, and it would cost us more than that to move ahead with a small claims filing. Stezenski-Williams motioned to accept legal advice; Hall seconded; approved unanimously.
- Rental Pricing follow-up: More revenue than ever before has been generated from rentals, still with positive feedback from renters.
- Borrowing Church Property: A need for guidelines regarding borrowing and removing church property from the site has been identified. See New Business.
- Heat tape has been laid, we just need to have the electrician hook it up.
- Board agrees to sell a laptop that is no longer needed to a staff member who has requested purchase of the laptop for a fair price.
- Kerber Rose reached out to renew the contract.
- Church-wide Cleanup Day: August 23rd, organized by DRE Jes Zimmer.

New Business (For Possible Action)

Property Borrowing Policy: Stezenski-Williams made a motion to create a policy around borrowing of Church property; Hall seconded the motion. Discussion. It was agreed that anything with historical value doesn't leave the building without written permission requested ahead of time. Mason will seek out a template and other guidelines for a policy. Motion approved unanimously.

Disruptive Persons: No action needed from the Board at this time.

Old Business (For Possible Action)

Capital Improvements to include Repair of Windows and Parking Lot : We are still working on some local grants. The Endowment Committee has yet to make a decision about what the input will be from that fund, if needed. We are trying to get on the schedule for the work to be done in Spring/Summer.

Board Retreat: The Board was asked to respond to some questions to aid preparation for the Retreat.

Communications Policy: Brian Mason has presented the final draft. He highlighted a few items for discussion. Edit suggested. Stezenski-Williams motioned to approve with the edit; Ashenbrenner seconded. The motion carried unanimously

Financial Policy and Reimbursement Policy: Ashenbrenner motioned to approve both the Financial Policy and the Reimbursement Policy. Stezenski-Wiliams seconded the motion. Discussion with the recommendation to increase the amount requiring a signature to $500 in both policies. Approved unanimously with edits.

Stewardship Campaign: Discussed during the Financial Report

Personnel Committee: Nothing new to report.

CTT: No report; they will be meeting again before the next Board meeting, and should have a report next month

Board Development: No report; they are meeting next month

Organizational Chart Graphics: No report (Clark-Zavadoski absent)

Adjournment: 8:04 pm

End of BOT Minutes August 2025