

**Agenda**  
**First UU Wausau**  
**Board of Trustees Meeting**  
**August 19, 2025**

**To Attend:** Ashenbrenner, Clark-Zavadoski, Greenwood, Hall, Leigh (Presiding), Mason (ex officio), Scharpf, Stezenski-Williams

**Call to Order:** 6:30 pm

**Agenda Consent and Repair**

**Consent Agenda:**

July Minutes

Financial Report

Minister's Report

**New Business** (For Possible Action):

Property Borrowing Policy

Disruptive Persons

**Old Business** (For Possible Action):

Capital Improvements to include Repair of Windows and Parking Lot

Board Retreat

Communications Policy

Reimbursement Policy

Stewardship Campaign

Personnel Committee

CTT

Board Development

Organizational Chart Graphics

**Adjournment:** 8:00 pm

*End of August Agenda*

**Minutes  
First UU Wausau  
Board of Trustees Meeting  
August 19, 2025**

**In Attendance:** Dawn Ashenbrenner, Jean Greenwood, Kara Hall, Mark Kordus, Jeff Leigh (Presiding), Brian Mason (ex officio), Kate Passineau, Karen Scharpf, Brian Stezenski-Williams

**Absent:** Ingrid Clark-Zavadoski

**Call to Order:** 6:35 pm

**Introductions** of new Board Members (Kordus and Passineau)

**Agenda Consent and Repair** Ashenbrenner motioned to approve, Stezenski-Williams seconded. Discussion to add Financial Policy to Old Business. Approved unanimously with that change.

**Consent Agenda**

Ashenbrenner motioned to approve, Stezenski-Williams seconded.

**July Minutes:** No changes

**Financial Report:** Discussion regarding types of givers, when and how they give, and how that impacts the financial report throughout the year.

**Minister's Report:**

- Property Committee Status: As we currently do not have a functioning PC, the Board reiterated it's decision from last year to create and now recruit for a PC that functions **under the Board vs Minster.**
- Wharton Asphalt: Ruder Ware's assessment is that they left about \$1500 worth of work left, and it would cost us more than that to move ahead with a small claims filing. Stezenski-Williams motioned to accept legal advice; Hall seconded; approved unanimously.
- Rental Pricing follow-up: More revenue than ever before has been generated from rentals, still with positive feedback from renters.
- Borrowing Church Property: A need for guidelines regarding borrowing and removing church property from the site has been identified. See New Business.
- Heat tape has been laid, we just need to have the electrician hook it up.
- Board agrees to sell a laptop that is no longer needed to a staff member who has requested purchase of the laptop for a fair price.
- Kerber Rose reached out to renew the contract.
- Church-wide Cleanup Day: August 23<sup>rd</sup>, organized by DRE Jes Zimmer.

**New Business (For Possible Action)**

**Property Borrowing Policy:** Stezenski-Williams made a motion to create a policy around borrowing of Church property; Hall seconded the motion. Discussion. It was agreed that anything with historical value doesn't leave the building without written permission requested ahead of time. Mason will seek out a template and other guidelines for a policy. Motion approved unanimously.

**Disruptive Persons:** No action needed from the Board at this time.

## **Old Business (For Possible Action)**

**Capital Improvements to include Repair of Windows and Parking Lot :** We are still working on some local grants. The Endowment Committee has yet to make a decision about what the input will be from that fund, if needed. We are trying to get on the schedule for the work to be done in Spring/Summer.

**Board Retreat:** The Board was asked to respond to some questions to aid preparation for the Retreat.

**Communications Policy:** Brian Mason has presented the final draft. He highlighted a few items for discussion. Edit suggested. Stezenski-Williams motioned to approve with the edit; Ashenbrenner seconded. The motion carried unanimously

**Financial Policy and Reimbursement Policy:** Ashenbrenner motioned to approve both the Financial Policy and the Reimbursement Policy. Stezenski-Williams seconded the motion. Discussion with the recommendation to increase the amount requiring a signature to \$500 in both policies. Approved unanimously with edits.

**Stewardship Campaign:** Discussed during the Financial Report

**Personnel Committee:** Nothing new to report.

**CTT:** No report; they will be meeting again before the next Board meeting, and should have a report next month

**Board Development:** No report; they are meeting next month

**Organizational Chart Graphics:** No report (Clark-Zavadoski absent)

**Adjournment:** 8:04 pm

*End of Minutes*