

**Agenda
First UU Wausau
Board of Trustees Meeting
June 17, 2025**

To attend: Dawn Ashenbrenner (presiding), Ingrid Clark-Zavadoski, Jean Greenwood, Kara Hall, Brian Mason (ex-officio), Karen Scharpf, Brian Stezenski-Williams

Absent: Jeff Leigh

Call to Order: 6:30pm

Consent Agenda:

May minutes

Financial Report

Minister's Report

New Business: (For action)

Communications Policy

Board Retreat

Organizational Chart

July meeting

Old Business: (For possible action)

Capital Improvements

Rental Agreements

Stewardship Campaign

Committees of the Board

Board Development Recommendation

CW article assignment

Adjournment: 8:00pm

End of Agenda

Minutes
First UU Wausau
Board of Trustees Meeting
June 17, 2025

In Attendance: Dawn Ashenbrenner (Presiding), Ingrid Clark-Zavadoski, Jean Greenwood, Kara Hall, Brian Mason, Karen Scharpf; Brian Stezenski-Williams

Absent: Jeff Leigh

Call to Order: 6:33 by Presiding Officer Ashenbrenner

Agenda Consent and Repair: Ingrid moved to approve the agenda, Karen seconded; approved without change.

Consent Agenda

Brian SW moved to approve, Kara seconded; approved unanimously after discussion.

May Minutes

Financial Report: There was a request for an explanation of variances. Specifically noted in this report, item 873 Natural Burial is an expense that didn't have a budgeted amount. It was noted that any costs have been offset by gifts to the church.

Minister's Report: Brian M. highlighted that we are the first church at the Pride celebration, and the atmosphere there was very positive.

New Business (For Action)

Communications Policy: The staff often receives requests for communication from various groups and individuals, and has identified the need for a uniform policy regarding what information can be put out through what channels. Discussion.

Reimbursement for Checks: A need for guidelines, forms, timeline, etc for requesting and writing reimbursement checks has also been identified. Discussion. Dawn moved for Brian M to write a Communications Policy and Reimbursement Policy. BSW seconded the motion. The motion was approved unanimously.

Board Retreat: RE Director Jes Zimmerman has put together a Board Retreat itinerary that Brian M recommends the Board follow for their next retreat. The Board

is in agreement. Brian M will send out a Doodle poll to determine which weekend in late summer – early fall will work.

Organizational Chart: Ingrid will be presenting the Organizational Chart in the next Circuit Writer. She plans to solicit feedback, and expects that we will have an expanded version of it in the fall.

July Meeting: Several Board members are unavailable to meet on the 3rd Tuesday of July. Brian SW moved to change the date to the 4th Tuesday of the month, July 22nd. Ingrid seconded the motion; motion carried unanimously

Old Business (For Possible Action):

Rental Agreements: Brian M reported that everything is going well. Tenants have responded well to the new fees.

Capital Improvements: A formal assessment of the Christ Child window will be completed later this week. We are still waiting to hear if we are going to phase 2 of the grant.

Stewardship Campaign: The Congregation has responded well to communication around the pledges, and we are moving in the right direction. Brian is reaching out to donors who historically have limited direct interaction from the church. The plan is to update the Congregation on stewardship, then announce the campaign for the capital improvements.

Personnel Committee: Brian SW reported. Discussion with Brian M, Brian SW, and Jeff. They have a clear plan to move forward.

Conflict Transformation Team: The campaign to make the Congregation aware of the CCT is underway, with the May 28th Circuit Writer article, and placement of the pamphlets in the atrium.

Board Development: No updates

Adjournment: 7:58 by Presiding Officer Ashenbrenner