

**Agenda
First UU Wausau
Board of Trustees Meeting
August 20, 2024**

To Attend: Ashenbrenner, Clark-Zavadoski, Greenwood, Hall, Jefferson, Leigh (Presiding), Scharpf, Stezenski-Williams

Call to Order: 6:30 pm

Chalice Lighting, Reading, Reflections

Agenda Consent and Repair

Consent Agenda:

July Minutes

Financial Report

Minister's Report

1858 Forward Campaign Update (Stezenski-Williams)

Strategic Planning Update

Minister's Finance Update

Personnel Committee Working Group Update

Conflict Management Committee Working Group Update

Old Business: (For Possible Action)

Property Committee Reorganization

This should be very brief. I just want to make sure that I understand the Board's intention before presenting it to the Property Committee.

New Business:

Adjournment: 8:00 pm

----- *End of Agenda* -----

First UU Church of Wausau • Board of Trustees Meeting Yawkey Hall / Zoom • Aug 21, 2024

In Attendance: Dawn Ashenbrenner, Ingrid Clark-Zavadoski, Jean Greenwood, Kara Hall, Randy Jefferson, Jeff Leigh (presiding), Brian Mason (ex-officio), Karen Scharpf, Brian Stezenski-Williams

Absent: None

Call to Order: 6:30 pm by Presiding officer, Jeff Leigh, President

I. Agenda Consent and Repair

- No changes

II. Consent Agenda

- July Minutes, Financial Report, Minister's Report
- Motion by Brian SW to approve; seconded by Dawn.
- Corrections to minutes:
 - Add Brian SW to In Attendance
 - Item III remove "due"
 - Item VI change "Dawn" to "Brian Stezenski-Williams"
 - Item VII change "Section 8 of policies is Conflict Management. Kara read Section 8 of the Board Policies to facilitate discussion regarding the CRC's work" to "Kara read Section 8 of the Board Policies, 'Conflict Management', to facilitate discussion regarding the CRC's work"
 - Item VIII clarify "outside of church" to "outside of Sunday service format".
- Discussion regarding the Financial Report. Things have remained about the same since last month. While pledges are about 6% ahead of budget, non-pledge income is lower than expected at this time.
- Minister's Report:
 - No surprises from the building maintenance and fire inspection.
 - Discussion regarding overdue payments for parking lots.
 - Discussion regarding next steps with the Property Committee regarding changes to the Committee's structure.
- Consent agenda approved unanimously.

OLD BUSINESS

III. 1848 Campaign Update

- Brian SW reported this will be rebooted in September as if we are starting from the beginning.

IV. Strategic Planning

- Refer to committee reports and revisions below.

V. Minister's Finance Update

- Brian M. and Randy have been discussing the changes the Board recommended to the Financial Procedures Manual.
- Discussion

VI. Personnel

- Dawn reported we are looking for at least 1 addition to the Personnel Committee.

VII. Conflict Resolution Committee (CRC) Working Group Report

- Jean reported: There is a request from John Greenwood for a meeting with Jeff, regarding the report out procedure, downstream from the resolving of the actual conflict. Brian M offered to assist as needed.
- Discussion.

VIII. Property Committee Reorganization

- Discussion of the Policy amendment, centering around the redundancy of 7.2.2.1.
- Brian SW made a motion to strike item 7.2.2.1.
- **7.2 Building Management Policy**
Spirit: To ensure that a reasonable process is followed and multiple voices are heard in the making of decisions impacting the building's usefulness, its historic value, and its aesthetic properties.
 1. A Property Committee may be established to support the Minister's facility-related responsibilities as outlined in the Board policies and procedures. Among the Property Committee's responsibilities would be to advise the Minister and take action when authorized by the Minister on the following topics:
 1. Staying current on incentives for large and/or historic building projects
 2. Evaluating building needs that may require remodeling efforts and/or ongoing projects
 3. Informing the Minister of research requested by the Minister on cost and contractors for needed maintenance
 4. Providing to the Minister an annual recommendation of projected operating budget building maintenance needs
 5. Creating for the minister a priority list of needed major projects at least every three yearsAs the Minister has financial responsibility for facility related expenses as specified in the Board policies and procedures, the Property Committee would have no authority to make decisions regarding facility expenditures, unless granted by the Minister up to the spending limitations specified in the board policies and procedures.
 2. The Minister shall not fail to:
 1. Obtain approval of the Board for disposal or sale of property with historical value or monetary value greater than \$500.
 2. Consider input from the Property Committee that will provide recommendations on the acceptance and placement of artworks and aesthetic elements.

- Motion seconded by Dawn.
- Motion carried unanimously.

NEW BUSINESS

IX. None

Adjournment: Dawn motioned to adjourn; Randy seconded; unanimous approval. Meeting adjourned at 7:58 PM.