

**Agenda
First UU Wausau
Board of Trustees Meeting
March 19, 2023**

To Attend: Clark-Zavadoski, Greenwood, Hall, Jefferson, Leigh (Presiding), Mason (ex-officio), Scharpf, Stezenski-Williams,

Call to Order: 6:30 pm

Chalice Lighting, Reading, Reflections

Agenda Consent and Repair

Consent Agenda:

February minutes

Treasurer's report

Minister's report

1858 Forward Campaign Update (Stezenski-Williams)

Strategic Planning: Initial Report

Minister's Property Committee Report

Minister's Finance Report

Personnel Committee Working Group Report

Conflict Management Committee Working Group Report

New Business:

Approve Kris Kilcoyne as a signer for the church's IB account

Adjournment: 8:00 pm

----- End of Agenda -----

**First UU Wausau
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19 March 2024**

In Attendance: Dawn Ashenbrenner, Ingrid Clark-Zavadoski, Jean Greenwood, Kara Hall (presiding), Randy Jefferson, Brian Mason (ex-officio), Karen Scharpf, Brian Stezenski-Williams

Unavailable: Jeff Leigh

Called to Order 6:34 PM

I. Agenda Consent and repair:

- Note: Karen Scharpf will be serving as Board Secretary.
- Motion by Dawn, second by Brian SW, approved unanimously

II. Consent Agenda:

- BOT Meeting Minutes 2/20/2024: No changes
- Finance Report:
- Minister's Report: Brian M gave an overall positive report on attendance to Sunday services, RE, small groups, and special events.
- Motion by Randy to approve, second by Dawn, approved unanimously

III. 1848 Campaign Update

- Forward Campaign: BSW still needs to meet w/ Brian M, Randy, and Jeff to discuss next steps to reach out to smaller donors and reaching out to the non-pledgers for 2024 who are still thought to be affiliated with the church.

IV. Strategic Planning: Initial Report

- To be presented April 16th

V. Minister's Property Committee Report

- Brian M met w/ Judy B, Property Committee co-chair; the results of the meeting are summarized the Addendum to the Minister's report to the Board.
- The Committee will submit a draft of statements/principles that will guide their larger vision. This will ultimately be put into policy language for the Board to consider for approval.

VI. Minister's Finance Report

Brian M called attention to the following in his report:

- Brian M and Randy have met to being the process of creating a Financial Procedures Manual, which will spell out the roles of the Congregational Administrator, the Minister, the Board, and Kerber Rose accounting firm in managing the church's assets.
- Brian feels that this process is coming along nicely.
- There is currently a contradiction in the practice of assigning undesignated funerary funds to operations, while the policy states that they should go to endowment. Does the Board want to maintain the current policy, or adjust to reflect the practice?

VII. Personnel Committee Working Group Report

- Dawn, Jean, and Karen reviewed the bylaws and determined that no changes need to be made; however, there are a few policy updates that should be made to reflect current practice. Those will be updated for the April meeting. We will then turn to working on creating / updating / appointing the personnel committee.

VIII. Conflict Management Committee Working Group Report

- Jeff sent Brian M a report. Working group is meeting on 3/25/2024; members include Sheryl Hemp, Loretta Umschlacker, and John Greenwood.

NEW BUSINESS

IX. New signer for bank account

- Motion by Randy to approve Kris Kilcoyne, Congregational Administrator, as a signer for the church's Incredible Bank account. Second by Ingrid; unanimous approval.

X. Adjournment

- Motion by Dawn to adjourn; seconded by Brian SW; unanimous approval

----- End of Minutes -----