

**Agenda
First UU Wausau
Board of Trustees Meeting
February 20, 2023**

To Attend: Clark-Zavadoski, Greenwood, Hall, Jefferson, Leigh (Presiding), Mason (ex-officio), Scharpf, Stezenski-Williams,

Call to Order: 6:30 pm

Chalice Lighting, Reading, Reflections

Agenda Consent and Repair

Consent Agenda: January minutes, Treasurer's report, Minister's report, and Committee reports

Old Business:

1858 Forward Campaign Update (Stezenski-Williams)

New Business:

Discussion regarding Committees of the Congregation. (Leigh)

Board Development.

Board Duties and Covenant (Leigh)

Task: Determine a set of priority activities to undertake during the spring months. The following areas of activity are presented to the board for their consideration.

1. Strategic Planning. If the final item is not selected for immediate action, its topics could form the basis of a strategic plan to be implemented in the fall.
 - Motion: The President, in collaboration with the Vice President and the Minister, shall guide a strategic planning process, subject to Board approval, to be presented to the Board by April 16 and completed by May 21, 2024.
2. Property Committee
 - Motion: The Minister shall engage in a process with the current Property Committee and thereafter the Board to formulate procedures to govern the maintenance and improvement of Church property. Preliminary findings shall be presented to the Board by March 19, updates presented by April 16, and work completed by May 21, 2024.
3. Finances
 - Motion: The Minister shall review the financial services engaged with KerberRose and Staff capabilities to determine the Church's needs regarding auditing and the preparation of monthly and annual reports. Preliminary findings shall be presented to the Board by March 19, updates presented by April 16, and work completed by May 21, 2024.
4. Personnel Committee
 - Motion: Volunteers from the Board shall form a working group to review the policies and procedures of the Personnel Committee and, working with the Minister, determine with greater specificity the appropriate role/tasks of this Committee and its relationship to the Board. Preliminary findings shall be presented to the Board by March 19, updates presented by April 16, and work completed by May 21, 2024.

5. Conflict Management

- Motion: Volunteers from the Board shall form a working group to discern a process by which the Board should be informed and might assist in these areas of operation. Preliminary findings shall be presented to the Board by March 19, updates presented by April 16, and work completed by May 21, 2024.

6. Programming, Outreach, and Membership

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Discussion of any additional work to be undertaken by the Board during the months of February through May.

Adjournment: 8:00 pm

----- End of Agenda -----

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Present: Dawn Ashenbrenner, Jean Greenwood, Kara Hall (on phone) Randy Jefferson, Jeff Leigh, Brian Mason, Karen Scharpf, Ingrid Zavadoski, Brian Stezenski-Williams

I. **Agenda consent & Repair**

- No change

II. **Consent Agenda**

- Correct spelling errors with Board member names
- Financial reports – the first month usually includes a deficit
- Question re: what payments in January count for which year
- Randy provided an explanation which will eventually be proposed as policy
- Motion by Dawn, second by Karen, approved unanimously

Old Business

III. **1858 Forward Campaign**

- Through February 14, 2024, 102 pledges have been received for 2024. The total amount pledged is \$329,335.15 which is 4.0% above budget, \$316,631.29. Pre-paid pledges comprise \$167,208.15 of this total. No pledges have been received from 13 pledgers still thought to be affiliated with the church who pledged a total of \$20,028.00 for 2023.
BSW will draft thank you letter(s)
- BSW will schedule a follow-up meeting w/Randy, Brian & Jeff to discuss next steps
- Also need to schedule stewardship meetings for the smaller donors throughout the spring/summer leading up to fall

New Business

IV. **Board Priorities for the spring of 2024**

Jeff proposed that the Board determine a set of priority activities to undertake during the spring months. The following areas of activity are presented to the board for their consideration.

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All of the above were discussed and approved as presented, with motions by Karen, Ingrid, Randy, Dawn and BSW and approved unanimously.

V. Adjournment 7:59 pm

----- End of Minutes -----