

# Wedding Rental Information

## First Universalist Unitarian Church of Wausau

Your wedding is a celebration of the love, joy, and faith you have found in each other. Whether you choose to have a large formal ceremony, or a small private one, it is a special time for you are proclaiming the covenantal bond uniting you. The First Universalist Unitarian Church is pleased to welcome you on your special day. The congregation was gathered in 1870.

The church, listed on the National Register of Historic Places, was designed by Alexander C. Eschweiler in a Tudor Revival style and built in 1914. The sanctuary seats approximately 250 people (Note: there is no air conditioning). The Atrium is a light-filled space in the center of the church that is air conditioned, and seats about 60 people.

### STEPS TO RESERVE A DATE

1. Call or email the Church Administrator to check the availability of the facilities.  
[admin@uuwausau.org](mailto:admin@uuwausau.org), 715-842-3697.
2. Check with the Minister for his availability. If he is available, set up an appointment for the couple to meet together with the Minister. He will then confirm whether or not he is willing and available to perform the ceremony.  
[brian@uuwausau.org](mailto:brian@uuwausau.org), 715-842-3697 *You will need to leave a message with office for him.*
  - a. Immediately after confirming the date with the Minister, you should reserve the date with our administrator ([admin@uuwausau.org](mailto:admin@uuwausau.org)) and music director and make arrangements regarding your preferences.

### NOTE

Music Director, Margaret Jerz has right of first refusal for all services at First Universalist Unitarian; email her at [margaretjerz1@gmail.com](mailto:margaretjerz1@gmail.com) to make arrangements. (*Should Ms. Jerz not be available on your chosen date, please contact the Church Administrator for a list of approved alternatives.*) The musician's fee is payable in full before or on the day of the wedding rehearsal.

### FEES

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Please see the wedding reservation terms for all fees.

### FORMAT OF THE CEREMONY

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The format of the ceremony (readings, music, etc.) is flexible and should be discussed with the Minister. You are welcome to have one or two friends offer readings. You may also provide additional vocal and/or instrumental music and should discuss with the Minister your selections and when during the service the music will be performed. No flash photographs, or photographers wandering around, are permitted during the ceremony itself. Florists need to call the office to determine when the building will be open for delivery. Wedding licenses should be delivered to the Minister prior to the wedding itself.

### THE NEXT STEPS

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1. Complete the Wedding Reservation Form
2. Return the Wedding Reservation Form and applicable deposits to:  
The First Universalist Unitarian Church  
504 Grant Street  
Wausau, WI 54403

You can send the form or any other information via email to: [admin@uuwausau.org](mailto:admin@uuwausau.org)