

First Universalist Unitarian Church of Wausau
Board of Trustees Meeting Minutes
April 16, 2019
6:30 pm

Attending: Maier (presiding), Wright, Hemp, Peterson, Kurth, Stezenski-Williams, Mason (ex-officio), Monarski and Jefferson (Treasurer)

Absent: Briquelet-Miller and Busig

Chalice lighting, reading, reflections: The meeting was called to order at 6:35 pm by Vice-President Jody Maier in the absence of President Kevin Briquelet Miller. He read some words by Dorothea Dix and lit the chalice. Everyone reflected positively on the previous Sunday service that had been led by the youth of the church.

Approval of the March 19, 2019 Minutes: Joyce Kurth moved to approve the minutes. After a second from Brian Stezenski-Williams, the minutes were approved. Karen Monarski abstained.

Treasurer's Report: Randy Jefferson presented the report. He stated that the reports given to the Board were inaccurate. The reports were re-run and the P&L vs. Actual is now reconciled. Accurate reports will be presented to the Board. He also reported that he will be meeting next month with Mary in order to learn the procedure to run reports when she is not available. It was pointed out that snow removal was high this year due to bad winter weather. We will seek additional snow removal bids before next winter. A line item for the endowment fund will be added to the budget soon. Lastly, the success of this year's fundraising campaign was highlighted and celebrated.

Minister's Report: Brian Mason submitted his report in writing.

Staff Reports: Anji Spialek submitted her Congregation Administrator report in writing. Julie Trombley submitted her Religious Education report in writing. There were no additional comments.

Congregation Administrator Position: On April 10th, Brian Mason had sought permission from the Board (via email vote) to post for the Congregation Administrator position. Permission was given after receiving "yes" votes from Maier, Briquelet-Miller, Hemp, Kurth, Peterson, Busig, Stezenski-Williams and Monarski. Wright voted "yes" a day later. Brian Mason reported that he has 15 applicants thus far and will be planning an interview process. He also reported that we had received a \$725 bill from Ruder Ware for attorney bills in regards to recent Personnel Committee matters. It was decided to pay this bill from the administrative expenses account.

Property Report: Tim Peterson gave a slide show presentation of building needs and issues. Please see separate document of UU Church Building Maintenance Projects and Projections. He also presents initial cost estimates (of \$131,000 – 150,000). These are initial guesses and would not to be followed up with 2-3 bids per separate project. Discussion follows as to how to prioritize and how to fund. The Board requests that Tim pursue bids on #1 - tuck pointing immediately as this seems like a crucial need. He is also asked to get bids on #6 -siding and trim boards, #7 – atrium roof inspection and repair and #8 – reattachment of heating cables on sanctuary roof. The other needs will be pursued later. There is discussion as to whether a comprehensive fundraising vision should be pursued. Could this also include zeroing out our debt and increasing our endowment? This could encompass the fact that we are about

to celebrate our 150th anniversary as a church. The next steps are for Brian Mason to check on UU fundraiser names and to put together a listing of what our whole fundraising package might include. The executive committee will invite the endowment committee to a joint meeting where the needs and process can be discussed.

Financial Package for Congregation Administrator: The personnel committee has an initial document. Brian Mason will incorporate changes into a final document and forward to the Secretary. Please see this document. Brian Stezenski-Williams moves to approve the final document. Jody Maier seconds the motion. Discussion ensues as to the work that Personnel Committee put into the original document and process. Jody Maier calls the question and the motion passes.

150th Anniversary: Sheryl Hemp will work with Heather Busig to start the process of identifying potential committee members and goals for the anniversary project. They will work with Brian Mason. The goal is to think BIG for this momentous occasion.

Calendar of Year Events: The executive committee will follow up.

Reserve Fund Policy: Please see separate document from Jody Maier. After discussion, Jody will work on another revision and present to the Board at the next meeting.

Executive Committee Policy: The document will be revised to include the minister as an ex officio member.

Studying Governance Models: Brian Stezenski-Williams will recommend chapters to read and questions for discussion. These will be forwarded to the Board before the next meeting.

The Board is reminded of the upcoming Goods and Services auction on April 27th as well as our breakfast for RE teachers on June 9th. In addition, Brian Stezenski-Williams will write a Board article for the upcoming Circuit Writer.

The meeting was adjourned at 8:36 pm

Respectfully submitted,

Sheryl Hemp
Secretary