

First Universalist Unitarian Church of Wausau  
Board of Trustees Meeting Minutes  
November 17, 2020  
6:30 pm  
Meeting held via Zoom due to the coronavirus pandemic

**Attending:** Briquet-Miller (Presiding), Hemp, Jefferson (Treasurer), Hall, Maier, Stezenski-Williams, Wright, Monarski, Busig, Mason (ex-officio) and Kurth

**Chalice lighting, reading, reflections:** The meeting was called to order at 6:32 pm by Vice President Jody Maier. President Kevin Briquet-Miller joined the meeting soon after. The board met via a tele-meeting using Zoom due to the coronavirus pandemic. Jody Maier read the church mission statement as our opening words.

**Agenda Consent and Repair:** The agenda was accepted as written after a motion by Kara Hall and a second from Joyce Kurth.

(Ongoing) During this pandemic time, Sheryl Hemp will ask the congregational administrator to make paper copies of all board materials to put in the church mailboxes of all Board members. Because we are meeting remotely those materials are not available in written form to the Board at this time.

**Approval of the October 20, 2020 Minutes:** Please see the report in writing. Approved by consent agenda after a motion by Kara Hall and a second from Heather Busig. Jody Maier abstained.

**Treasurer's Report:** Please see the report in writing. Randy Jefferson also presents a verbal report. He indicates that accepting the federal PPP monies has been important to our yearly financials. The treasurer's report is approved by consent agenda after a motion from Brian Stezenski-Williams and a second from Jody Maier.

**Minister and Staff Reports:** Please see the minister's report in writing. In the congregational administrator's report it was described that bids are now being accepted for asphalt repairs to the parking lot. The board will wait for sufficient bids and recommendations from the property committee. The minister and staff reports were approved by consent agenda after a motion by Brian Stezenski-Williams and a second from Heather Busig.

**UU Wausau Bounce Back Plan:** The church has pulled back from in-person services and meetings for now. Local and state COVID numbers have been increasing dramatically. The feasibility and safety of a future re-opening will be evaluated by staff and the board on a monthly basis moving forward.

**Budget/Stewardship Campaign:** An final recommended 2021 budget is presented to the Board. Please see the completed final document. After a motion by Jody Maier and a second from Sheryl Hemp, the budget is approved and will be presented to the congregation at the upcoming annual meeting on December 13. In addition, the board is informed that pledges for the stewardship campaign continue to come in.

Bi-annual church auction – a discussion continued as to how to proceed with a potential auction (virtual or on-line event) during the pandemic. Brian Stezenski-Williams will draft an article for the

upcoming Circuit Writer inviting participation from the congregation. Sheryl Hemp will assist in this matter. Members from past auction committees will be invited to attend.

**Endowment Fund Draft:** Changes to the endowment fund draft have been proposed by the endowment committee. These will be presented to the congregation at the next annual meeting. After board discussion, it appears that Treasurer term limits also being presented to the congregation will need to be incorporated into the new endowment fund draft. Kara Hall will bring this to Tom Eberlein's attention for inclusion in his proposed changes.

**Nominating Committee/Board Development:** Brian Stezenski-Williams, Heather Busig and Dawn Ashenbrenner will all be on the ballot to comprise the nominating committee for next year. They will work on creating an on-boarding/nomination process for future board members. Other potential work of this group could include a succession process, Board governance documents and expanding our Board diversity.

**Annual Meeting:** The church annual meeting will be held via zoom on December 13<sup>th</sup> at 11:45 AM. Sheryl Hemp will work with Danika to plan the details and to get necessary materials to the congregation in a timely fashion.

Brian Stezenski-Williams will write the monthly Board article for the Circuit Writer.

The meeting was adjourned at 8:06 p.m.

Respectively submitted,

Sheryl Hemp  
Secretary