

First Universalist Unitarian Church of Wausau
Board of Trustees Meeting Minutes
September 15, 2020
6:30 pm
Meeting held via Zoom due to the coronavirus pandemic

Attending: Briquetlet-Miller (Presiding), Hemp, Jefferson (Treasurer), Hall, Maier, Stezenski-Williams, Wright, Monarski, Busig, Mason (ex-officio) and Kurth

Absent: Maier

Chalice lighting, reading, reflections: The meeting was called to order at 6:33 pm by President Briquetlet-Miller. The board met via a tele-meeting using Zoom due to the coronavirus pandemic. Their was discussion about the recent first in-person church service during the current pandemic. Brian reported that it went well and that those in attendance were very appreciative.

Agenda Consent and Repair: The agenda was adjusted in the following way: the polity item will be moved to November. In addition, Jerry Phalen will be joining the meeting at 7:00 to bring an agenda item from the Social Justice Committee.

(Ongoing) During this pandemic time, Sheryl Hemp will ask the congregational administrator to make paper copies of all board materials to put in the church mailboxes of all Board members. Because we are meeting remotely those materials are not available in written form to the Board at this time.

Approval of the August 18, 2020 Minutes: Please see the report in writing. Approved by consent agenda after a motion by Heather Busig and a second from Karen Monarski.

Treasurer's Report: Please see the report in writing. Randy Jefferson also presents a verbal report.

The final bill of approximately \$27,000 was received from RJ Jacques today. He will report further at the next Board meeting once he has more information.

He describes his continued wish that our church would have a more balanced profile in looking at our quartile profiles of giving over the years.

He informs the Board that the process involving Quick Books is progressing. He had a meeting with Kerber Rose and Danika to continue moving forward with questions and reconciliation. They are progressing favorably on budget vs. actual reports and an accurate restricted fund report.. The treasurer's report is approved by consent agenda after a motion from Joyce Kurth and a second from Kara Hall.

Minister and Staff Reports: Please see the minister's report in writing. Brian will reach out to the Treasurer and the Personnel committee regarding health insurance for the staff. This will then be incorporated into budget discussions moving forward. In addition, he reports that our security system updates will be installed in October. Approved by consent agenda after a motion by Brian Stezenski-Williams and a second from Sheryl Hemp.

Social Justice: The Board was joined by Jerry Phelan chair of the Social Justice Committee. The committee wanted Board approval to hang a 5' by 3' Black Lives Matter banner outside the church. Discussion ensued regarding the matter. After a motion by Sheryl Hemp and a second from Brian Stezenski-Williams the motion passed. Brian Mason will draft an explanatory message to the congregation.

UU Wausau Bounce Back Plan: The church is now in a phased re-opening as started in September. The feasibility and safety of the re-opening will be evaluated by staff and the board on a monthly basis moving forward.

Treasurer Time Limits: Please see the proposed motion as submitted by Karen Monarski and Josh Wright. See separate document. After discussion, Brian Stezenski-Williams makes a motion and Karen Monarski seconds the submitted by-law change. The proposed by-law change will be included in documents for the annual meeting of the congregation.

Budget/Stewardship Campaign: Randy and Brian M. have started working on the budget for next year. They will present an initial document to the Board at the next meeting.

Capital Campaign: Randy Jefferson reports on a recent call with the consultant Rachel. We are on the right pace and the eventual capital campaign will be pursued once the pandemic has subsided.

Nominating Committee: Heather Busig announces that the committee will put the name of Roxann Bornemann into nomination for the Board at the time of the next Annual meeting.

Brian Stezenski -Williams presented initial Board development information. See separate documentation. After discussion it was decided that Brian S-W and Heather would work together to blend his materials with the current nominating committee process to create a document/manual for additional discussion at future Board meetings. Included in this might also be planning for a succession process.

Future areas for additional discussion might also include Board governance documents and expanding our Board diversity.

Audio Visual Proposal: Brian Mason will email the details of an AV proposal for a board email vote.

Josh Wright will write the monthly Board article for the Circuit Writer.

The meeting was adjourned at 7:53 p.m.

Respectively submitted,

Sheryl Hemp
Secretary