

First Universalist Unitarian Church of Wausau
Board of Trustees Meeting Minutes
February 19, 2019
6:30 pm

Attending: Briquet Miller (presiding), Maier, Wright, Monarski, Busig, Hemp, Mason (ex officio) and Jefferson (Treasurer)

Absent: Peterson and Kurth

Visitors: None present

Chalice lighting, reading, reflections: The meeting was called to order at 6:35 pm by President Kevin Briquet- Miller. He did a reading and lit the chalice for this, his first meeting as President.

Agenda consent and repair: No Treasurer's report will be presented this month but the audit will be discussed instead.

Approval of the January 15, 2018 minutes: Sheryl Hemp moved to approve the minutes and after a second from Maier, the minutes were approved. Briquet-Miller abstained.

Treasurer's Report: As noted, there will not be a report this month as Mary Pierce was busy with tax season. She will reconcile financial information for last year and complete the January report in March. These will then be available at the March Board meeting. Before the next meeting, Randy will speak with Mary about a procedure to run future reports when she is not available.

Audit: The audit report was received from KerberRose and no irregularities were found. Please see separate audit report. The one recommendation was to incorporate the endowment funds into the report. Jefferson will consult with Carol Bronston regarding how to accomplish this. The signed document needs to be signed and returned by January 11th. A question raised in discussion was whether the church gets copies or whether we have on-line access to all checks written by the church. Brian Mason will check with the congregation administrator.

Minister's Report: Report submitted in writing. The minister's discretionary fund was discussed. How to fund? Mason will check with Joyce Schneider and Judy Baier regarding having a CFC (Community Focus Collection) on occasion. The Board could also put a line item in future budgets. At this time, Busig moves to take \$500 from the reserve fund and put it in the discretionary fund. After a second from Maier, the motion passes.

Staff Reports: Moving forward, staff will not be required to attend Board meetings. Mason will relay pertinent information to them.

Congregation Administrator: Spialek submitted her report in writing. There were no additional comments.

Religious Education: Trombley submitted her report in writing. There were no additional comments.

New Business:

Goals:

1. 150th Anniversary – a steering committee, charter and budget will be established
2. Habitat Houses – Mason will speak with Social Justice regarding this
3. Increase membership – Mason will check with Spialek to find the old membership committee description
4. Studying governance models – the Board will read "Governance and Ministry: Rethinking Board Leadership" by Dan Hotchkiss in order to begin discussion at the next Board meeting

Calendar of Year Events: Spialek has started a calendar that we will fill in with additional events

Board Election – nominating committee: Busig with ask Brian Stezenski-Williams regarding his interest in the Board and will invite him to the next meeting

Reserve Fund Policy: Maier presents a document. After discussion, Maier moves to approve and Busig seconds. After further discussion, the Board feels that additional time is needed to clarify the document. What period of time is needed to implement this new policy? A motion to table is made by Wright. After a second by Monarski, the motion to table passes.

Executive Committee Policy: Discuss further at the next meeting

VP as Parliamentarian: Mason obtained a copy of Robert’s Rules of Order for the Board. Jefferson will look for a shortened version of the book.

Meeting adjourned at 8:12 pm

Respectfully submitted,

Sheryl Hemp
Secretary