

FIRST UNIVERSALIST UNITARIAN CHURCH OF WAUSAU

BOARD OF TRUSTEES MEETING MINUTES

SEPTEMBER 18, 2018

Meeting called to order 6:35 pm

In Attendance: Beier, Briquet Miller, Busig, Hemp, Kurth, Monarski, Peterson (presiding), Mason (ex – officio), Jefferson (Treasurer)

Absent: Maier, Wright

Staff: Spialek (Administrator), Trombley (Religious Education)

Visitors: none

Chalice Lighting, reading, reflections: Peterson welcomed fall with a reading

Agenda Consent and Repair: none

Approval of the August 21, 2018 minutes: Motion made, seconded all approved. Briquet Miller, Busig abstaining.

Treasurer's Report: Jefferson submitted the full report in writing, but highlighted the fact that the financial health as of this far into the year is strong. He also noted that Mary Pierce has contacted KerberRose to conduct an audit of our financial practices. He has put together a quarterly report which will be submitted to the congregation via the CW.

Minister's Report: Mason submitted his report in writing. He noted the great work staff has done in the area of church use policy, planning the RE course work and developing the music program. He also has had preliminary meetings with the Stewardship team and has worked closely with the members of the Ad Hoc committee to finalize the changes to the By-laws and the ministerial contract.

Staff Reports:

Congregational Administrator: Spialek submitted report in writing. Stated that she and Mason are working on 2019 budget which will be submitted in Oct. CPR/AED classes are scheduled for November 10 for Mason, Trombley and her.

Religious Education: Trombley submitted report in writing. She pointed out the strong registered numbers for the program and noted that there are some members who are attending who have not yet registered so these numbers will go up. She also pointed out the time and effort gone into getting the programs up and running and that we will be offering the OWL program for middle school this fall.

Committee Reports:

Property: Peterson explained the procedures undertaken for bat proofing the building. It was unfortunate that the aerial lift used to get close to the building also caused damaged to our lawn area. Property committee will hire repairs probably to start in the spring. We have a 2 year guarantee to keep us bat free (once they all leave – they don't de-bat, they bat proof). Committee members met with Spialek to outline our budget for 2019. Peterson will install the defibrillator tomorrow.

Ad Hoc: Jefferson stated the committee has completed the changes to the By-laws and will present them at the Oct. meeting. They made some small changes to the Board Policy document but that the need to address that whole document is a future project.

Old Business:

Audit progress: See Treasure's report

CW schedule: The remaining four months were filled. We now have a board member writing to the congregation on a given topic of their choice each month of the Church year. Writers will be notified by Spialek prior to the monthly deadline (the 20th of the previous month).

New Business:

General discussion regarding the proposed budget and the goal that the Stewardship committee is setting. Again the topic was how we must stretch our congregation to understand the need for maintaining and increasing the pledges. Mason stated the need for a sexton position as he discussed in his August report. He asked that the Property committee try to put together a beginning job description. He stated that the UUA recommends approximately a \$14.00 /hr starting salary. We also discussed not drawing the \$2500.00 awaiting the budget from the Endowment Committee. It is not needed and has been the practice the last two years that money was returned to the Endowment so without a need we choose not to draw it this year.

Meeting adjourned 7:40

Respectfully submitted

Judy Beier, Secretary

ALL SUBMITTED REPORTS ARE AVAILABLE AT THE OFFICE OR FROM THE SECRETARY