

FIRST UNIVERSALIST UNITARIAN CHURCH OF WAUSAU

BOARD OF TRUSTEE MEETING MINUTES

APRIL 18, 2017

**Meeting called to order 6:30 pm**

**In attendance:** Peterson (presiding), Cedar, Briquet Miller, Heiser, Wright, Beier, Kurth, Bushbaum (ex officio) Absent: Hupy, Maier

**Visitors:** Mary Pierce (Treasurer)

**Chalice lighting, reading and reflection:** Peterson

**Agenda Consent and Repair:** None

**Approval of March 21, 2017 Minutes:** All approved

**Treasurer's Report: Pierce.** Report submitted in writing along with year to date financials. Pierce walked the board through some general explanations of the monthly report. She explained some of the anomalies: Behind in pledge collections for the year but since we have not reported in this manner previously it is unknown if this is a trend. Extra payroll week in March. Repaid Endowment \$7,500.00 per Board request, resulting in negative operating expenses for the month. Pierce and Spialek are defining pertinent QuickBooks categories so a more simplified statement can be reported to the Board.

**Minister's Report:** Report submitted in writing. Congratulations were offered to the Search Committee on the selection of a ministerial candidate. Bushbaum reminded all that the new candidate, Brian Mason, will preach on March 30 and May 7 with the congregational vote held after the service on May 7, 2017. May 21<sup>st</sup> will be Bushbaum's last service. She is leaving for Minneapolis on March 22 and attending the Annual Interim Ministry conference in Texas the upcoming week. She will return to Wausau May 3<sup>rd</sup>. She will be working with Peterson on the final wrap up tasks prior to her leaving after the May 21<sup>st</sup> service. She noted that the Installation service for the new minister, usually held some months after arrival, could be in the neighborhood of \$2-3,000 for invitations, guest speakers and reception. The discussion regarding this will continue with the new minister.

**Staff/Committee Reports:**

Congregational Administrator: No report

Lifespan/Faith Development: Julie Trombley noted that Jefferson Le, our lead childcare provider will be leaving after the service of April 23<sup>rd</sup>. He has been offered a job in Connecticut.

Elizabeth Le will continue her position in childcare, including the summer months, and Trombley is working to find volunteers for the remaining Sundays in the RE year. Her plan is to hire a replacement for Jefferson in August to begin the regular church year.

Property: No report

Search: Pierce outlined the scheduled activities for the week of March 30<sup>th</sup> through May 7<sup>th</sup> introducing the Masons to the church and Wausau community. This will be sent to the congregation.

Stewardship: No report

Worship/Music Ministry: no report

Old Business: None

New Business:

Candidate week Itinerary: see Search report

Voting procedure for Special Congregational Meeting: Peterson will preside. Voting will be done with a written and anonymous ballot handed out by the Search committee members to certified members of the congregation after the service on May 7<sup>th</sup>. Search will present the candidate by name and a motion will be made by Vice-President C.J. Heiser to entertain the vote. After the ballots have been turned in Search committee representatives and the Secretary of the Board will count the ballots. Results will be announced immediately.

July 2017 Pastoral Coverage: There will be a need to identify someone to cover for Pastoral Care if needed during the month of July as Bushbaum will no longer be employed and the new minister will not yet be on board.

Settled Minister Installation: Tabled for a future meeting

Adjournment: 8:00pm

Respectfully submitted

Judy Beier, Secretary

REPORTS SUBMITTED IN WRITING ARE AVAILABLE FOR VIEWING AT THE OFFICE OR FROM THE SECRETARY