

FIRST UNIVERSALIST UNITARIAN CHURCH OF WAUSAU

BOARD OF TRUSTEES MEETING MINUTES

AUGUST 16, 2016

In Attendance: Jefferson (presiding), Kurth, Beier, Peterson, Hupy, Cedar, Heiser, Briquet Miller, Bushbaum (ex-officio)

Visitors: Mary Pierce (Finance & Budget), Linda Haney (Search)

Call to Order: 6:30 pm by Jefferson

Chalice Lighting and Reflection: Jefferson noted the well- attended and well received Sunday services

Agenda Consent and Repair: Under Old Business removed NAOMI membership approval which had been done earlier in the year and inserted discussion of the disbursement of grant dollars. Also under Old Business setting dates for congregational approval of Covenant & Mission/Vision statements, BCT dates, Annual meeting dates

Approval of the July 19, 2016 minutes: Motion to approve submitted draft unanimous with Jefferson, Briquet Miller, Cedar abstaining.

Treasurer's Report: Received the first seven months (Jan-Aug) of the 2016 reports and the End of the Year statement for 2015. As stated in previous minutes, due to the change in the Treasurer position and the need for Pierce to understand the accounting procedures used by the Church, interim reports had not been formally approved. Pierce submitted formal reports noting that 1 or 2 issues need to be resolved but do not necessarily change the financial reports. These deal with reporting categories not dollar amounts, Jefferson wishes to meet with Pierce and Bronston to cover these issues. Approval of the financials will be held off until the September meeting.

It was noted that discussion of the 2017 budget can be held without the complete approval of 2016 financials.

Discussion was held as to the need for 2 Treasurers and will continue into the fall meetings.

Pierce stated the need to get to an understanding of current financial reporting methods, explained the latest account balances and the need to revisit some accounts i.e. "other income" needs to be fully explained. Also the need to revisit all the many accounts that have set created over the years and simplify the Quick Books spreadsheet. Pierce would like to start of these revisions to finalize them by the start of 2017.

Pierce was asked to verify the dollar amount in the Reserve Fund.

Minister's Report: Bushbaum's report was submitted.

Committee Reports:

Search: Haney The facilitator for the BCT (Beyond Categorical Thinking) discussions will be here on Oct 1 to meet with the Search Committee, do a service on Oct 2 followed by a Pot-Luck and conduct workshops for the congregation. Haney will submit an article to the CW urging all congregants to attend this important meeting.

The committee is in the process of filling out the Ministerial Search Record. Should be completed by Nov 1. Interested parties will then get the Ministerial Packet which will be completed by the MS Record date. Haney again stressed the need to go on-line and fill out the survey.

Pierce, Barb May and Briquet-Miller met to discuss Fair Compensation issues. Pierce presented the information they have compiled regarding the possible costs for bringing in the new minister. These costs include but are not limited to

salary, benefits, housing relocation costs, Search comm. travel time, BCT expenses for the facilitator, and travel. The Search committee has put together the beginnings of a proposed package which we at this point are financially comfortable.

Stewardship: There was no report but Bushbaum is meeting with Carl and Andy Benedetto soon. Oct 16 is the kick-off date for the campaign. It was noted by Bushbaum and Pierce that 2016 saw good pre-paid pledge dollars and the operating budget is on target. It was also noted that there has been a 98% satisfaction of pledges over the last 2 years which puts us in a very good budgetary position.

Property: Report submitted

Worship and Ministry: Plan on meeting Aug 31 for the 2017 year.

Social Justice: We are still working to recruit members to work alongside Bushbaum to plan and staff events for the upcoming year.

Lifespan Faith Development Team: Julie starts Monday Aug 22 and will begin requiring teachers.

Old Business:

Covenant & Mission/Vision Statements drafting teams are almost complete. Then there will be congregation input before the final statements are posted. Oct 9 will be the date for approval.

NAOMI and other Social Justice grant dollars spent were explained by Bushbaum. She submitted the original grant request and explained that in addition to the \$6,550 for the March for Racial Justice project we received an additional \$2,000 grant for Technical Assistance to be used for whatever organizational development issue believed to strengthen the original project. She stressed it was important to encourage our congregants to buy into the ideas for the Social Justice grant.

New Business:

The Annual Meeting will be held on Nov 20, 2016.

The first reading of the 2017 budget took place. There was a general overview of the budget categories. Pierce added the cost of the one time expense for the Search committee's call of the new minister and all the additional expenses involved in that. Property added that the disintegration of the east driveway would soon need to be addressed.

Announcement was made of the \$15,000 gift from the John and Alice Forester Charitable Trust. The money was not earmarked for any specific purpose just to be put toward the General Fund. Discussion centered around various possibilities: allocate to the mortgage, leave in general purpose fund, put in the reserve fund. No decision was made but the suggestion was made to invest in a 6 month CD as there is money in the Reserve Fund to cover in the event we need that money before the maturation date.

Meeting adjourned 9:05

Next meeting September 20, 2016

Respectfully submitted,

Judy Beier, Secretary