

FIRST UNIVERSALIST UNITARIAN CHURCH OF WAUSAU

BOARD OF TRUSTEES MEETING MINUTES

June 21, 2016

**Call to Order: 6:32 PM**

**In Attendance:** Heiser (presiding). Kurth, Beier, Cedar, Peterson, Briquetlet-Miller, Hupy

**Visitors:** None

Heiser called the meeting to order.

**Chalice Lighting and Reflection**

**Agenda Consent and Repair:** Committee reports added: Property and Ministry teams discussions. Approved

**Approval of May 17, 2016 Minutes:** Minutes amended to show that Beier was not present. Motion to approve amended minutes - all in favor with Beier abstaining.

**Treasurer's Report:** Anji submitted financials for May 2016 and although we have yet to have a year-end report for 2015 she feels they are accurate. Mary Pierce and Carolyn Bronston are still working on finalizing the year-end report thus leading to temporary monthly financial reports. Approval of the financials must wait until we are sure of the numbers and/or Carolyn's interpretation of them. Discussion followed regarding hiring of an outside accountant to help prepare the monthly financials, do yearly finalizations, help with tax filings and do a yearly audit. Decisions regarding this were put on hold until further information was gathered on who that might be, what the costs involved might be and how that person/company would work in coordination with Anji. It is imperative however that this information and decision be made soon as the budget for 2017 is being put together now. Many decisions, i.e. compensation package for the new minister, goals for the Stewardship campaign hinge on the budget being finalized by Nov. It was also discussed as to whether the Board should have a Treasurer position.

Heiser asked Anji if there was a rationale for leaving all monthly operational cost in cash rather than just a few months, transferring the rest to savings until needed. These decisions will be made at the July meeting.

**Minister's Report:** Full report is attached. Noted were the successful Owl training held in June, receipt of the Social Justice grant from the UU Funding Program, Covenant and Mission conversations completed, the Vision and Mission process and the successful Board retreat. Discussion centered around the possible service project with other downtown churches regarding providing daily coffee time for certain "homeless" residents who are currently lingering at the 400 Block during the day. Additional details are needed.

**Committee/Ministry Team Reports:**

Search Committee: there was no one present to give a formal report however it was explained that they are waiting on a date for the Beyond Categorical Thinking workshop to be held (facilitated by an outside facilitator) to then announce the date for the Congregational Approval Meeting date.

Stewardship Committee: As noted in the Minister's report the team has met and drafted a basic outline for the fall campaign.

Property Committee Peterson presented the Property report and briefly noted that work on the kitchen is going forward . Property is also looking at an upgrade of the bathrooms on the Yawkey hall level as they are used as a bridal preparation area and are sorely in need of work. Property committee is meeting on June 22, 2016 for further discussions.

Worship & Music Report submitted

**Old Business:**

Interim Ministry AIM Facilitated Workshop set for August as been postponed. A new date has not been set.

Covenant & Mission/Vision Statement draft writing team is Sarah Thurs, Sally Schmidt, Sally Decker, Anne Jefferson.

Congregational Approval meeting date will be set by the Search Committee as soon as the Beyond Categorical Thinking workshop date has been set.

Interim Ministry Appraisal year 2 status is being work on by Jodi Meier and Randy Jefferson

**New Business:**

- Additional Revenue Streams discussion has been postponed to a further meeting.
- Timeline for 2017 Budget: First reading of the budget will be August 16. Preliminary budget must be set by Sept 20. As noted other decisions to be made are dependent on budget; i.e. Search committee, Stewardship committee, possible staffing needs etc.
- Stipend in Lieu of Health Care Insurance: Motion made that we will pay 20% of the normal monthly employer contribution for health care in the form of a stipend to any employee who is eligible for outside adequate insurance. Motion seconded and passed unanimously.
- Ministry Teams: Kathi Hupy stated that we need to begin the formation of ministry teams before the end of the summer to ensure that these teams are in place by the beginning of the Church year. She will be sending out an e-mail informing all people interested in participating on any of the teams that there will be an informational meeting to discuss roles, timelines. expectations etc.

Meeting adjourned

Next Meeting Date: July 19, 2016 @ 6:30 PM

Submitted,

Judy Beier

Secretary