

FIRST UNIVERSALIST UNITARIAN CHURCH OF WAUSAU

BOARD OF TRUSTEES MEETING MINUTES

FEBRUARY 16, 2016

Call to Order: 6:35 PM

In Attendance: Jefferson (presiding), Beier, Briquet Miller, Bushbaum (ex-officio), Cedar, Heiser, Hupy

Visitors: Holly Briquet Miller.

Randy called the meeting to order, offered a reading and called for reflections of positive happenings within our community this past month.

Agenda Consent and Repair: Holly's report from the Search Committee was moved up from New Business to first on the agenda due to time constraints. **Motion** to approve change was passed unanimously.

Ministerial Search Committee Requests and Report: Holly announced that the Search committee is waiting until their retreat to choose leaders of the committee. 1. A negotiating team must be established containing one Board member, one Search Committee member and one member-at-large from the congregation. This team will help develop drafts for minister agreement, salary, fair compensation package. When the Regional Fair compensation consultant comes to visit all will meet together. Briquet Miller was appointed to be the Board representative. Randy will approach members at large to ascertain willingness to serve, and the Search Committee will appoint their representative. 2. They wish to schedule the *Beyond Categorical Thinking* fall congregational workshop preferably as a Sunday worship as this would increase attendance. The purpose of this workshop is to explore the congregation's views of attributes needed in our next minister. September 25, 2016 was chosen.

The committee has \$1,000.00 budget and a separate checking account needs to be set up for them as a way to help ensure confidentiality. Mary Pierce will handle that transaction for the committee. A **motion** was made that a separate checking account be established for the Search Committee to enable them to confidentially account for their expenditures of funds budgeted to them. Summary reports of expenses will be made available to the Board upon request to maintain accountability, ensuring that Search Committee expenditures do not exceed approved limits. The motion was seconded and passed unanimously.

Bart Hobson, committee member, is putting together a quick survey of congregational members as to attributes we are looking for in a new minister. This first one will be in April or May. There will be other such surveys.

It was mentioned that the Search Committee has its own website to facilitate communications with the congregation.

Approval of January Minutes: Motion to approve the January 19, 2016 minutes was made and passed with one (Heiser) abstention.

Approval of December 2015 Treasurer's Report: Tabled at the December meeting this report was unanimously approved.

Approval of the January 2016 Treasurer's Report: As this report was only a preliminary report approval was tabled until the March 2016 meeting at which time we will hopefully have a full 2015 end of year report.

At this point Randy noted that Jen Powers has resigned her post as co-treasurer and until a new appointment is made final monthly reports and the final 2015 year end are on hold.

As a point of clarification: the cost of finishing the flooring in the rec room will be covered by the Reserve Fund not the Endowment Fund as they paid for the initial mold remediation last year.

Minister's Report: A full report was presented by Bushbaum. She presented the Staff Professional Development budget of \$2,000.00 for the 2016-17 year. It covers the expenses of Congregation Minister (\$660), Faith Development Staff (\$100) and Director of Lifespan (\$800) for a total of \$1,560.

The report of the Transition Team was presented (attached as an addendum) and the time line for completion of the Congregational Covenant/Vision/Mission statements. Originally scheduled for fall of 2015, these conversations with the congregation regarding the Covenant/Vision/Mission statements will take place during several Sundays beginning March 6th and completing Sunday April 24. There will also be two Tuesday conversation on March 8 and April 19. Each conversation will be held either before or right after the Sunday service. The Tuesday ones will be at Lunch with Laurie 12:15 – 1:15. There is a facilitator, host/hostess, scribe, Board member, Transition team member for each session. The Transition team is taking the lead on this. A complete schedule and participants will be published. If possible childcare will be provided.

Committee /Ministry Reports:

The Ministerial Search Committee report was presented at the beginning of the meeting.

Owl Report: Linda Haney submitted her report via Randy. The Train the Facilitator course will be held June 10-12th. Bushbaum is determining which of the church's currently certified instructors wish to teach again so we can decide how many more need to be trained. At least three members have expressed interest in being trained. The dollars in the budget are for two to be trained, and Julie's training will be covered by the professional training budget. We can cover the expenses of others who wish to train providing they make a commitment to teach. Having the training in our facility is a very cost effective time to train.

Worship and Music Ministry: Randy presented the Team meeting from 2/9/16. Report is attached.

Property: Tim was absent but a written report was entered. Attached. The rec. room walls have been framed in and the sheetrock is in the room. Floor will be installed end of Feb. Jeff Munson (architect) for the kitchen has finished meeting with his consultants and when their recommendations come to Jeff he will use these to draw up the necessary plans needed for obtaining bids for the work as well as getting the permits from the city. The committee is looking at April 17 for a conversation with the congregation to explain the kitchen plans and receive input.

Old Business:

2016 Member Certification: Randy moved that members who have not made a financial contribution to the First UU Church of Wausau for one fiscal year, nor completed a financial pledge form for the following year, and have not made a financial contribution nor completed a financial pledge form by the date specified in a final notification letter sent to the member in the following year, be removed from the Membership Roll in accordance with the Church By-Laws, and their membership status changed from Member to Friend. **Motion** made and seconded and passed unanimously.

Motion was made by CJ that members whose status changed from member to friend may have their membership reinstated by submitting a written pledge and making a financial contribution of record. Motion was seconded and passed unanimously.

Randy will be submitting an article to the March CW regarding this clarification of membership status and will then be sending individual letters to those affected.

New Business:

Co-Treasurer Jen Powers has resigned as of 1 Jan 2016. Randy will be talking with Mary Pierce who has offered to take on this task. Randy will be talking to her and Carolyn Bronston.

NAOMI Grant request: Randy made a **motion** that the First UU Church of Wausau approves and supports the submission of a grant request to the UU Fund for Social Responsibility for the purpose of securing funds to plan and coordinate a May 2016 March for Racial Justice and conduct workshops immediately following the march that address relevant racial justice issues in Marathon County. To ensure the inclusion of the wider community, this event will be conducted in partnership with the North Central Area Congregations Organized to Make an Impact (NAOMI). The grant request will include \$750 of funding support for two years of the \$500 annual NAOMI membership fee for 1st UU. Motion seconded. Randy clarified that the 750 request was for full 1 year membership and ½ of the 2nd year membership. Motion passed unanimously.

Sunday Stewards: The lack of a roster of volunteers for greeters and coffee makers was discussed. Beier mentioned that she had spoken to Donna Allgood who agreed to help set up a yearly roster such as Karen Peterson has done for ushers and Joyce Schneider for Fair Trade sales. More to report at the March meeting.

Tasks:

Randy is looking for a volunteer Board member to write the April CW letter.

Next Meeting Date: March 15, 2016 @ 6:30 PM

Meeting adjourned 8:30

Respectfully submitted,

Judy Beier, Secretary